



**HUDSPETH**  
ENVIRONMENTAL REMEDIATION AND CONSTRUCTION SERVICES

## Application for Employment

### Personal Information

Date of Application: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Contact Information: Mobile Number: \_\_\_\_\_ Other Telephone Number: \_\_\_\_\_

Driver License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Position(s) applying for: \_\_\_\_\_

How did you learn about our company, did a Hudspeth employee refer you? \_\_\_\_\_

### General Information

1. If necessary, the best time to call you at home is ----- : \_\_\_\_ AM / PM

2. May we contact you at work? -----  Yes  No

3. If yes to number 2, work number and best time to call ----- (\_\_\_\_) : \_\_\_\_ AM / PM

4. If you are under 18 and it is required, can you furnish a work permit? -----  Yes  No

5. If no to question 4, please explain: \_\_\_\_\_

Continued.....



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6. Have you submitted an application here before? -----  Yes  No

7. If yes to question 6, give date(s): \_\_\_\_\_

8. Have you ever been employed here before? -----  Yes  No

9. Date available for work: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      What is your desired salary range? \$ \_\_\_\_\_

10. Type of employment desired?     Full Time     Part Time     Temporary     Seasonal

11. Will you travel if the job requires it? -----  Yes  No

12. Are you able to meet the attendance requirements of the position? -----  Yes  No

13. If no to question 12, please explain: \_\_\_\_\_

14. Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? -----  Yes  No

15. If yes to question 14, please provide date(s) and details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**(Answers to questions 1-15 do not constitute an automatic bar of employment).**

**Employment History**

Provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments on the following page.

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*Most Recent Employer*

1. Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Starting Job Title/Ending Job Title: \_\_\_\_\_

Immediate Supervisor and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates Employed: (From) \_\_\_\_\_ (To) \_\_\_\_\_ Hourly Rate/Salary: (Beginning) \$ \_\_\_\_\_  
(Ending) \$ \_\_\_\_\_

Summarize the type of work performed and job responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Starting Job Title/Ending Job Title: \_\_\_\_\_

Immediate Supervisor and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates Employed: (From) \_\_\_\_\_ (To) \_\_\_\_\_ Hourly Rate/Salary: (Beginning) \$ \_\_\_\_\_  
(Ending) \$ \_\_\_\_\_

Summarize the type of work performed and job responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**Education**

	<b>Name and Location</b>	<b>Graduate? – Degree?</b>	<b>Major/Subjects of Study</b>
High School			
College or University			
Specialized Training, Trade School, etc.....			
Other Education			

**References**

List names and telephone numbers of three business/work references that are not related to you and are not previous supervisors. If not applicable, list three school or personal references that are not related to you.

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**Additional Information**

Summarize any special training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying:

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What machines or equipment have you operated which relate to the position for which you have applied? \_\_\_\_\_

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## Application Statement

**Please read over the following statements and sign on the line below stating that you understand and agree to the information written. By signing this statement, it in no way constitutes employment, a guarantee of employment, nor a contract of employment with Hudspeth and Associates, Inc.**

### **Application Statement**

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration for this application, or (ii) immediately discharge me from the employer's service, when it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, education, financial, and medical institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. **This application does not constitute an agreement or contract for employment for any specified period or definite duration.**

I understand that Hudspeth and Associates, Inc. strictly prohibit the illicit use, possession, dispensation, distribution, or manufacture of controlled or recreational substances in the workplace. Any violation of this policy shall result in adverse employment action up to and including termination. **Screening tests for illegal drug use may be required before hiring and during your employment.**

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I certify that I have read, fully understand, and accept all terms of the foregoing Application Statement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_